

**PROPOSED MINUTES FROM  
COMPLETE COUNT COMMISSION MEETING  
July 23, 2019**

The meeting was called to order at 10:05 a.m. Chair Stroger asked for an attendance roll call. Those members present at the Chicago location were Karen Eng, Theresa Mah, Griselda Vega Samuel, a representative for Juan Carlos-Linares, and Chair Stroger. Those members present at the Springfield location were Helena Buckner and Jackie Petty. Those members present by phone were Michael Inman and Ryan Spain.

Due to the lack of quorum, the minutes from previous meetings failed to be adopted.

Chair Stroger welcomed the City of Chicago's new appointee to the Committee, Mr. Juan Carlos-Linares, who was represented at the meeting by the City's Director of the Office of New Americans. Chair Stroger emphasized the Committee's continued partnership with the City of Chicago on Census 2020 issues.

Chair Stroger then asked for an update from Joe Natale regarding the Illinois State Library and Census 2020. Below are the updates:

- Representatives from the Illinois State Library attended a librarian conference where several topics/questions were discussed regarding the Census;
- The Illinois State Library Poster Contest - 8 entries were submitted – all were very good;
- The library plans to distribute Census materials to public libraries throughout the State system and to all SOS facilities;
- Representatives from the Illinois State Library attended a program with Rep. Mah; and
- Representatives from the Illinois State Library will attend the upcoming Illinois Library Association Conference.

Next, Chair Stroger stated that Ms. Sherrie Taylor, Northern Illinois University's Center for Governmental Studies, was to give an update on her involvement with the Committee and Census 2020 efforts; however, Ms. Taylor commented later during the meeting that Illinois has 2 state data centers, and that historically there was a census short form and long form . She also discussed the American Community Survey. Chair Stroger then requested updates from the Commission's Subcommittees. The Hard-to-Count, State and Local Government, and the Education Subcommittees all gave progress reports.

Next, Chair Stroger spoke about the Committee's final report due to the Illinois General Assembly. She mentioned that the Committee did not meet its deadline to submit its final report on June 30, 2019. Chair Stroger stated that it was not appropriate to submit the final report at this time as Subcommittees still need to submit progress reports to the Chair to be included in the final report. Chair Stroger mentioned that the Subcommittee reports should be submitted to her in writing and/or email detailing goals, objectives, status, successes, failures, obstacles, action plans, etc. by August 31, 2019. Chair Stroger

also stated that the Committee's final report is important as it can serve as a blue print for future census planning. She stressed that the Committee did not have a blue print from 10 years ago, and that her main goal is to ensure that there is a blueprint 10 years from now. Further, the Secretary of State is the State's archivist, so the Commission must archive for the future.

Representative Mah stated that she could file a trailer bill during veto session to adjust the language in the statute enabling the Commission in order to accommodate for the final report. The Commission welcomed that idea.

The Commission then moved to discuss the CCC website. Chair Stroger stated that she sought to include a link of the City of Chicago's website and the Cook County's website onto the CCC website. This would be so the everyone would know that we are all working together. This was also to see what other municipalities were doing with respect to the census. Lastly, the CCC general brochure was translated into 5 different languages and is available on the CCC website in a pdf format.

Next, the Assistant Secretary for Programs at the Illinois Department of Human Services, Ms. Kia Coleman, gave an update of the Department's census efforts. Below is the update:

- The Executive Order ("EO") was signed by Governor Pritzker on June 20, 2019;
- The Census office was established within the Illinois Department of Human Services;
- The EO created an Advisory Panel;
- Notice of Funding Opportunity ("NOFO") for the Census 2020 grant was posted on July 31, 2020;
- August 5, 2019 a technical assistance webinar for the NOFO available online; and
- September 6, 2019 grantee application deadline.

The Illinois Department of Human Services stated that the intention is to coordinate efforts with the SOS for a complete count within the State. Also, there have been no updates with respect to the census coordinators within the Department.

Next, there was an update from the U.S. Census Bureau, both Dionne Roberts-Emegha and Martell Buckley were present at the meeting. The update is as follows:

- Still hiring more staff;
- Aug 4<sup>th</sup> – Oct. 11<sup>th</sup> start address canvassing (people knocking on doors);
- Creating a flier/fact sheet to alert law enforcement that there may be strangers (address canvassing) in the communities;
- The Bureau's top priority right now is recruitment;
- Partnering with the SOS to distribute handbills;
- Creating fliers to assist residents on how to complete and fill out questionnaire;
- Will have a help line with multiple languages spoken for residents;

- Residents should receive a postcard with an ID# to complete online census questionnaire;
- Email addresses are not required.
- March 26- mid April the on-line surveys will be conducted
- Non-response follow up will occur thru mid August or until the end of August.
- The Bureau has in place quality control for multiple responses to the questionnaire;
- In order to complete the questionnaire, you will need an address;
- With group quarters, the administration facilitator submits the questionnaire (this is the same for the incarcerated);
- Forefront's residency guideline is informative as to where communities may be counted;
- Working with DHS on how the residency guidelines are applied to the mental health community; and
- Working with Digital Marketing Strategies to create postcards for every community.

After the U.S. Census Bureau update, Chair Stroger then opened the floor to public comments and questions. There was no public comment offered.

The meeting adjourned at 10:55 a.m.